in this issue >>>

- *It's the Jaguar Way!
- * Important Annual Student Information Update
- *New Attendance Email @ VV
- * Forms Available Online
- * Valley View is Paperless

Mr. Doug Pieschek, Principal Mr. Jason Fisch, Associate Principal



Valley View Elementary School





Important dates >>>

Aug. 23 New Family Orientation 6:00-7:00pm

Aug. 29 Open House (Time Breakdown Below) (3:00-3:45pm A-Legget 3:45pm-4:30pm Lehrkind-Z)

Aug. 31 Classes Begin- Last Name A-LEGGET

Sept. 1 Classes Begin-Last Name LEHRKIND-Z

Sept. 4 No School: Labor Day

Sept. 5 All students report to school

Sept. 7 Club Choice Fundraiser Kickoff

Sept 28 Early Release 1:15pm

Sept 29 School Picture Day 3



It's the Jaguar Way!



Mr. Doug Pieschek, Principal

I hope all of our families are having a wonderful summer and have gotten opportunities to relax and recharge for another year of learning and growth. Whether this is your first year at Valley View or if you are returning, I am so pleased that you are a part of our amazing community of learners. With a dedication to excellence in education, I look forward to working with you this year.

With the start of this new school year, students are eager to use new school supplies, and we typically have some new procedures. This year is no different. This year, if children arrive at school between 7:45am and 8:08am, they should go to the playground to play until the 8:08am entry bell rings. All students on the playground will enter the building at 8:08am. Students who arrive between 8:08am and 8:15am can enter the building directly through their grade level entrance at the back of the building or through the main entrance. Once the late bell rings at 8:15am, all students need to enter through the main entrance so the office staff can check them in to avoid accidentally being marked absent for the

day. Students can enter at 7:45am through the 1st grade doors in the back or the main entrance if they are having breakfast in our cafeteria. The instructional day will remain 8:15am-3:15pm. Students will continue to dismiss at 3:15pm as we have in the past. Similar to last school year, parents and guests will not be allowed to enter the building during the school day unless they have an appointment or are a volunteer.

Valley View is truly a special place to learn and grow. We are eager to partner with you to make this a tremendous year of growth for your child. As we begin this new year, I encourage you to regularly check our Valley View Facebook page, Wednesday Weekly emails, and your child's classroom communications such as See Saw so that you can be fully engaged with our learning community. Your support and participation in education is always appreciated. As always, please feel free to reach out to your child's teacher, to our associate principal Mr. Fisch, or myself if you have any questions.

Thank You, Mr. Pieschek

Website: www.ashwaubenon.k12.wi.us/valleyview #WeAreASD



Important Annual Student Information Update

Parents of continuing students must log into their PowerSchool Parent SSO account and go through the FORMS tab each August to complete required "paperwork" such as: permissions, student health and emergency contact updates as well as any other changes to student/parent information such as contact info and email addresses. Please make sure you have an up-to-date parent/guardian email address associated with each of your students since the vast majority of our school communications are only sent via email. Email address changes are done via the FORMS tab in PowerSchool.

If parents haven't already created a PowerSchool Parent SSO account, they should do so ASAP since many annual requirements, including FORMS, teacher assignment notifications, permissions, updating student information, access to report cards, grades and attendance, are done by parents logging into their PowerSchool Parent SSO account. If you haven't yet created your account and need the instructions and Access information resent, you can email <u>powerSchool</u> <u>@ashwaubenonk12.org</u> and specify your name, email address, mailing address and child(ren)'s name(s) or call the Valley View office at 920-492-2930. The PowerSchool Parent/Student Access sign-in screen is at <u>https://ashwaubenon.powerschool.com/public/home.html</u>

FORMS AVAILABLE ONLINE

The following forms are available on the Ashwaubenon School District/Valley View website. All forms are also available upon request at the Valley View office.

-Free/Reduced Meal forms along with other meal account forms are available our website on the Famlies>Forms>Free/Reduced Lunch forms tabs. Midway down the page you can click the link to the form. Free/Reduced Meal form

-Medicine Administration and other health related forms are available on our website on the Families>Forms>Health forms.

Medicine Administration form

-Pre-Excused Absence forms can be found on the Valley View website on the About Us>News, Publications & Forms tabs. Pre-Excused Absence form

The following documents will also be available on-line: September Lunch/Breakfast Menu, Valley View Student Handbook, and the School Calendar.

ATTENDANCE EMAIL @ Valley View

To eliminate the passing of notes from home to school, Valley View Elementary has created an email address intended for any attendance related information. This would include late arrivals, leaving school during the day for an appointment, and student absences. When sending your email, please be sure to include the student's full name, the teacher name, the date/time of the absence, the reason for the absence, and your name. The new attendance email address is: www.wattendance@ashwaubenonk12.org. When used this email will go directly to the Valley View School office staff and will be monitored throughout the day. We ask that you send attendance emails the night before or by 9:00am on the day of the absence. Please do not send a written note to school. Parents can still use the attendance phone line by calling 492-2935 then press 2 for attendance. Thank you, in advance, for your cooperation.



VALLEY VIEW IS PAPERLESS

In an effort to reduce the use of resources and protect our environment, Valley View School is paperless utilizing a Weekly Wednesday email to communicate school information with parents/guardians. All contents are available on-line at our website www.ashwaubenon.k12.wi.us.

Each Wednesday, you will receive an email reminding you that materials are posted to the Valley View website. You will be able to click the link to our website, and the link will bring you to the Wednesday weekly information. To view the contents in the Wednesday weekly, simply click on each title to open it. You can then save the documents to your computer or print the documents if you so wish.

All correspondence will be sent to the email addresses listed on the A4 Student Contacts form in PowerSchool. Email addresses that parents enter and maintain in PowerSchool are also used by SchoolMessenger, our emergency notification system, and for many other communications, including snow days. **You should enter** <u>at least one</u> <u>email</u> address for <u>each</u> of your children in PowerSchool. Parents have the ability and the responsibility to update their email address(es) when they change.

It is especially important to update this information this year because the school district has moved to a new process for collecting, updating, and storing our student contact information over the summer. Over the last few months our staff has worked to consolidate as much of our old information to our new contact system but we realize that their could be double contact entries or some old information. Your help is greatly appreciated in this transition.

Please contact the school if you feel you are not receiving emails and we will work to get this information in PowerSchool. Be aware that some phone carriers block automated emails so you may need to check your trash/spam folder or work with your phone carrier to resolve the problem.